

	<b>LANE COUNTY SHERIFF'S OFFICE POLICY</b>	Number: <b>G.O. 7.21</b>
		Issue Date: March 21, 2005
		Revision Date:
<b>CHAPTER:</b> Patrol		Related Policy: G.O. 1.08 (Guidelines for Arrest), G.O. 1.09 (Alternatives to Incarceration for Adults), G.O. 11.01 (Police Services Records), G.O. 11.02 (Communications Center)
<b>SUBJECT: Service of Municipal Warrants</b>		Related Laws:

**POLICY:** Deputies may serve municipal warrants if, prior to serving the warrant, the Deputy confirms the validity of the warrant with the issuing agency and assures that such agency will take custody of the person named in the warrant.

**RULE:** None

**PROCEDURE:**

I. Basic Guidelines

- A. When this Sheriff's Office or an authorized employee of this Sheriff's Office receives a warrant of arrest from a court of this jurisdiction, or has information from other Peace Officers that they have in their possession a warrant of arrest and that warrant is servable in this jurisdiction according to law, that warrant of arrest shall be served at the first opportunity.
- B. The person arrested shall be arraigned at the first opportunity according to law. Normally, Misdemeanor Warrants served at a residence will not be served after 2200 hours or before 0700 the next day, unless approved by a supervisor.
- C. Initial Contact
  - 1. The Deputy making contact with the wanted subject shall in all cases have the warrant confirmed by the agency holding the warrant before serving it.
  - 2. After confirmation of the warrant, the Deputy will confirm that the agency will provide sufficient manpower to handle the prisoner or will authorize the detention of that prisoner in the nearest holding facility.
  - 3. After making the determination, the Deputy may arrest or detain the subject on the municipal warrant in accordance with II below.

D. Exceptions

1. In the case of a Eugene or Springfield Municipal Warrant, if the subject steadfastly claims or has sufficient proof that he has already disposed of the warrant and the Court issuing the warrant cannot readily confirm the warrant, the Deputy will not affect an arrest.
2. However, the Deputy should obtain sufficient follow-up data to attempt service subsequently, should the warrant later be found to be valid.

## II. Disposition

### A. Inside Municipal Jurisdiction

If the subject has no other State or County charges pending (which would require an arrest), the Deputy shall:

1. After confirmation of warrant, detain, and take custody of the subject at the scene.
2. Transport to the Lane County Corrections Facility and lodge on municipal warrant.
3. Advise the municipal agency of the location of the subject and clear the warrant.

### B. Outside Municipal Jurisdiction

If the subject has no other State or County charges pending (which would require an arrest), the Deputy shall:

1. After confirmation of the warrant detain and take custody of the subject at the scene.
2. Transport to Lane County Corrections and lodge on the municipal warrant.
3. Advise the municipal agency of the location of the subject and clear the warrant.

### C. Arrest on Additional Charge

If the subject is being arrested on additional state or county charges, the Deputy shall:

1. Transport the subject to the Lane County Corrections facility, booking the state or County charge in the normal manner.

2. After confirmation of the municipal warrant, enter the warrant charge on the book-in form, including the warrant number, agency, and bail amount.
3. Advise the municipal agency of the location of the subject.

III. Assisting Municipal Agencies

Municipal agencies will attempt to have their own personnel do follow-up investigations on warrants. If it is necessary that a municipal officer go beyond the corporate city limits, the municipal Officer may request a Deputy escort to the location on a manpower available basis. The Deputy shall exercise the authority to make the arrest and the subject will be immediately relinquished to the municipal Officer's custody. The municipal Officer will provide the transportation for the subject and complete the necessary paperwork. The Deputy shall then make a LEDS entry with a disposition of assisted.